

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the accounts headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Cutcombe Parish Council**

County area (local councils and parish meetings only): **Somerset**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Jeanna Grenville, Clerk and RFO**

Date: **09/06/2021**

	£	£
Balance per bank statements as at 31/3/21:		
Current Account	29,423.75	
Reserve Account	12,682.69	
Snowdrop Valley	7,778.09	
		49,884.53
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
Phil's Fabrications cheque 1125	(132.00)	
Moorland Hall cheque 1127	(6.00)	
Exmoor Welding cheque 1129	(583.20)	
HMRC Tax Grenville cheque 1131	(219.20)	
HMRC Employer NICS cheque 1143	(36.40)	
		(976.80)
Add: any un-banked cash as at 31/3/21	0	
		-
Net balances as at 31/3/21 (Box 8)		<u><u>48,907.73</u></u>